

# The Royal Experience Summer Internship Program Application

Name: \_\_\_\_\_ Royal ID #: \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s) / Concentration(s): \_\_\_\_\_

Month/Year of Graduation: \_\_\_\_\_ Local Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_ Are you an international student? Circle Yes / No

\*Please note: International students must have signed documentation from the Office of Global Education authorizing their internship has been approved for either OPT or CPT.

Internship Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Organization's website: \_\_\_\_\_

Internship Supervisor: \_\_\_\_\_ Supervisor's Title: \_\_\_\_\_

Internship Address: \_\_\_\_\_

Supervisor's Phone: \_\_\_\_\_ Supervisor's Email: \_\_\_\_\_

**On a separate piece of paper, answer the following questions. Please type each question on your answer sheet and provide as much detail as possible for each response.**

1. Please provide a brief summary of the type of work your organization does, including if they are profit or nonprofit, their mission, etc.
2. Please describe the process of researching, locating, and negotiating your internship.
3. Please describe your proposed duties & responsibilities at this summer internship.
4. Please describe how The Royal Experience Summer Internship Program stipend will support you during your internship.
5. Please describe how this internship connects to your career aspirations and exploration. In your response, cite specific responsibilities/tasks/assignments/projects from your job description and/or Offer Letter.
6. How have you prepared for this role? What has led you to pursue this specific internship opportunity at this specific point in your career exploration (academics, leadership, previous work experience, volunteering, etc.)?
7. Are there special financial or other circumstances you feel the committee should consider when reviewing your application?

**Application Deadline is Friday, April 26<sup>th</sup>, 2024 at 4:00pm.**

Email completed application, resume, offer letter, and letter of recommendation to: [careers@scranton.edu](mailto:careers@scranton.edu).

See *Royal Experience Instructions 2024* for more information.

All questions may be directed to: [careers@scranton.edu](mailto:careers@scranton.edu) or (570) 941-7640.

**Please note: The Royal Psychology Internship Program's application deadline is Monday, April 22<sup>nd</sup>, 2024 at 4:00pm.**