

LIBRARY ADVISORY COMMITTEE MEETING MINUTES
Weinberg Memorial Library
Monday, December 7, 2023

The meeting came to order at 11:33 a.m., by Dr. Marian Farrell.

Present: Dean George Aulisio, Dr. Anthony Betancourt, Dr. Deborah Budash, Ms. Amanda Campbell, Prof. Marleen Cloutier, Dr. Tracey Collins, Prof. Kate Cummings, Dr. Marian Farrell, Prof. Colleen Farry, Dr. Michael Fennie, Dr. Christopher Fremaux, Dr. Chris Gillett, Dr. Jennifer Kaschak, Associate Dean Jean Lenville, Dr. William Miller, Prof. Ian O'Hara, Dr. Kimberly Pavlick, Prof. Sheli Pratt-McHugh, Prof. Donna Witek, Prof. Elin Woods, and Dr. John Zych.

Unable to Attend: Dr. Lori Bruch, Dr. Roxana Curiel, Ms. Sharon Finnerty, Dr. Terri Freeman-Smith, Dr. JoyAnna Hopper, Dr. Jakub Jasinski, Prof. Michael Knies, Dr. Michael Landrum, Dr. Nathan Lefler, Dr. Yibai Li, Dr. Wendy Mannetti, Prof. Bonnie Markowski, Dr. Robert McCloskey, Prof. Linda Mlodzienski, Prof. Sylvia Orner, Dr. Masood Otarod, Dr. Christos Pargianas, Atty. Jason Shrive, Dr. Jong-Hyun Son, Dr. Argyrios Varonides, and Dr. Ben Willis

Dr. Pavlick motioned to approve the minutes, seconded by Dr. Miller. The minutes were accepted as written.

There was no approval of the agenda.

DEAN'S REPORT – Dean George Aulisio

1. Library LPs / Vinyl Records Follow-up (Dean Aulisio / Assoc. Dean Lenville / Ms. Finnerty)
After a brief discussion the following motion was proposed by Dean Aulisio.

Motion – Dean Aulisio proposed that the Library discard the vinyl records either through selling them or disposing of them in the most environmentally friendly way.

Dr. Pavlick seconded the motion.

The motion passed unanimously.

2. Library Accreditation Policy (Dean Aulisio / Assoc. Dean Lenville)
The Library has been offering assistance with programmatic accreditation but we are not always getting the information needed in a timely factor for a accreditation report. A request policy has been added to the Library's website -
<https://www.scranton.edu/academics/wml/about/policies/accreditation-reports.shtml>

Please contact Assoc. Dean Lenville at least 2 weeks in advance with any requests.

3. Xerox Machine (Dean Auliso / Assoc. Dean Lenville)
The Library has a Xerox machine in the print room of the Reilly Room which is not being utilized. When students use it, it is charged to their account as opposed to using printers which is charging Library allocated funds. The Library also assumes paper costs.

We are proposing removing the remaining copier before the spring semester starts.

We do have scanner/printer in a few locations throughout the bldg. and there's no cost involved if students scan. They are charged if they use the copier.

We will have signage notifying students of the change. We can also advertise on social media.

4. Library Advisory Committee Bylaws – (Bylaws Subcommittee)
The subcommittee met to begin drafting bylaws. Committee members are Dean George Auliso, Dr. Marian Farrell, Dr. Deborah Budash, and Dr. Jennifer Kaschak. The purpose of creating by-laws is to address issues on membership and steps for vacancies. There was discussion on quorum size, membership replacement, and electronic voting. The anticipated approval of the bylaws is for the fall semester, 2024.

LIBRARY FACULTY REPORTS

1. Information Literacy Updates (Prof. Witek)
The Library Research Prize deadline is December 11th, 2023. Visit the <https://www.scranton.edu/academics/wml/infolit/research-prize/index.shtml> for more information. The call for judges will go out in the spring.

A task force to meet to develop some recommendations to update this grant. Dr. Miller, Dr. Bruch, Prof. O'Hara, Prof. Cummings, and Prof. Witek comprise the Committee. If there is anyone who still wants to volunteer, please reach out to Prof. Donna Witek.
2. Library Spaces Demo (Prof. O'Hara)
The current Library spaces outline is located - <https://www.scranton.edu/academics/wml/special-projects/library-spaces/index.html>
The DEIA Committee audited all of the Library spaces, specifically study spaces. Ms. Jen Galas designed the web page and registration links.
3. DEIA Audit (Prof. O'Hara)
Dr. Mark Puente, a DEIA consultant will be on campus in the spring and will prepare a report.
4. Scranton Stories Exhibit (Prof. Farry)
Dr. Farry presented a slide show of the project. Part of Scranton Stories is a portrait exhibit, that will move from the Hope Horn Gallery to the Heritage Room for the spring semester. The portraits have summaries with QR codes for full story. The current exhibit is curated slightly different from what was on display in the gallery.

5. University Art Cataloging Project (Prof. Farry)

During the spring 2023 semester, Provost Maldonado reached out to Dean Aulisio for a comprehensive list of artwork and locations that can then be searchable online. University art is categorized by art purchased by the Hope Horn Gallery, works that were not purchased by the gallery, and other works on campus of unknown origin. The departments involved in this project are Cataloging, Digital Services, Archives, and the Hope Horn Gallery. The goal of the project is to have a searchable database online.

The committee has so far inventoried, photographed, and cataloged art on campus. To date 398 works of art have been cataloged. Art catalogs will be restricted to campus only due to copyright issues.

The final phase of the project is to upload content into Past Perfect, a content management program widely used in the fine arts community. Eventually, all the information will be available publicly.

All University locations have not yet been inventoried. If there is art in your area that you're unsure has been inventoried, please reach out to Prof. Cloutier to schedule a time for someone to come over to photograph.

6. Student Focus Groups (Prof. Woods)

Committee members are Prof. Woods, Prof. Cummings, Prof. Pratt-McHugh, Prof. Witek, Dean Aulisio, and Ms. Geri Ann Barber. The aim is for 100 volunteers from 1st year to grad school. The committee is hopeful for a spring start. The focus groups will be used as a foundation on how to approach information literacy and how to assist students.

Student government will help spread the word.

NEW BUSINESS (All)

It was discussed to avoid scheduling meetings on the 1st Tuesday/Thursday of every month due to departmental meetings.

Motion to adjourn by Prof. Witek, seconded by Dr. Miller.

The meeting was adjourned at 12:37 p.m.

Respectfully submitted by Kym Balthazar Fetsko